

Permit No. \_\_\_\_\_

Approval Date: \_\_\_\_\_

**CITY OF ROCKWALL  
FILL MATERIAL REQUEST FORM**

The following property owner has requested to place fill material at the below noted property location(s). All fill material placed is to be relatively clean and free from debris. The City of Rockwall is not responsible for any placement, distribution, removal or testing of material that is placed at the below noted location. The City may require that fill material be removed from the site, if discovered that non-suitable material has been placed.

Any fill material placed or dispersed at the designated site shall be graded and compacted so as to not significantly affect or impede any existing drainage flow nor is it to be placed in any area designated as flood plain. An engineered grading plan shall be submitted to the City for review, if deemed necessary by the City Engineer. Methods of placement and compaction of fill material shall comply with City of Rockwall specifications. Laboratory testing may be required at the discretion of the City Engineer. Placement of material can only occur after a site review has been conducted by a City of Rockwall Engineering Department representative and approval to place fill has been granted by the City Engineer. Signature of all below noted parties are to be in place prior to fill material placement.

Proper erosion control devices may be required at the discretion of the City of Rockwall. If required silt fencing and other erosion control devices are to be installed and inspected by the City prior to any fill material placement.

Areas or Locations of Fill Material Placement:

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Signature of Property Owner(s):

Phone:

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Name of Project Where Material Originated:

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Name of Contact/Representative:

Phone:

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Signature of Project Contractor/Representative:

City Engineer Comments/ Conditions and Requirements:

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**(SEE BACK FOR INSTRUCTIONS)**

INSTRUCTIONS FOR  
CITY OF ROCKWALL FILL REQUEST  
(4-7-2004)

1. Permanent Placement

- A. Grading plan prepared by Professional Engineer. Grading plan should have proposed and existing topography, including creeks, draws, floodplains and existing tree locations.
- B. Limits of fill to be staked in the field.
- C. Silt fence or other erosion control device to be placed around fill area.
- D. No fill in drainage ways, floodplains, or wetlands.
- E. No trees to be removed without approval of City Planning Department.
- F. Maximum slope is 3:1.
- G. Grass to be established within 21 days of placement.
- H. Compaction to be 95% density using a sheeps foot roller in 8" to 12" lifts.
- I. Density to be verified by certified materials testing lab.

2. Temporary Stockpiling

- A. A temporary stockpile is defined as a soil stockpile that is to remain in place for a duration of time not to exceed 6 months.
- B. Submit a dimension control plan for the stockpile. The plan shall define the proposed height, length, and width of the stockpile.
- C. Items 1-B through 1-G shall apply.
- D. Material may not be spread without City approval.
- E. If stockpile material is decided to be used as permanent fill material, it shall be respread and placed per 1-H and 1-I.
- F. A stockpile grading and or removal schedule is to be submitted to the City prior to stockpile approval.
- G. If stockpile is to remain in place over 30 days, Items 1-F and 1-G, shall apply.
- H. Stockpile is to be brought to a condition that can be mowed, and maintained as necessary until it is removed.

3. Signatures

- A. Property owner must sign permit.
- B. All Contractors furnishing material to the site shall sign the Fill Material Permit and have a copy at the receiving site or on each truck.
- C. Contractors without a signed permit shall be turned away from the site.

4. Miscellaneous

- A. Violations of this permit can result in citations for owner and dirt generator with fines up to \$2000.00 per violation.
- B. City will inspect dirt placement.
- C. All fill material placed is to be relatively clean and free form debris.